

**MOUNT LAUREL TOWNSHIP SCHOOLS
MOUNT LAUREL, NJ**

MISSION STATEMENT OF THE MOUNT LAUREL SCHOOL DISTRICT

As the beacon illuminating direction for the future, the Mount Laurel School District declares that its mission is to prepare its students to responsibly succeed in a global society by providing an exemplary educational foundation.

WORK SESSION

Tuesday, September 20, 2005
7:30 P.M.

HATTIE BRITT ADMINISTRATION BUILDING

ACTION MAY BE TAKEN

*Dr. Antoinette Rath, Superintendent
Robert Wachter, Jr., Asst. Supt. for Business/Board Secretary
Kenneth Ruhland, Asst. Supt. for Curriculum, Instruction & Assessment
Karen Andronici, Supervisor of Professional Development & Human Resources
Marie Reynolds, Director of Communication Services
Russell Weiss, Jr., Solicitor*

A. MEETING CALLED TO ORDER BY PRESIDENT

B. NOTICE OF MEETING

In compliance with the Open Public Meeting Law, the date, time and location of this meeting have been filed with the Municipal Clerk, posted at the Mount Laurel Municipal Center and sent to four newspapers on April 26, 2005 and September 13, 2005.

C. FLAG SALUTE

D. ROLL CALL

Helen Siegel, President
Diane Blair, Vice-President
William J. Crowe, Jr.
Ronald Frey
Michael Gallagher
George C. Greatrex
Margaret Haynes
Nancy Jones
Kathleen Wolfe

E. APPROVAL OF MINUTES

Exhibit #1

Move that the minutes of the August 23, 2005 Regular Public Meeting, and the August 23, 2005 Executive Session be approved, per the attached exhibit.

Motion_____Second_____

Action Taken_____

F. COMMUNICATIONS

The Board of Education is proud to present teacher Sandra Poulton with an award of recognition in appreciation of her efforts in leading the summer reading initiative at Harrington Middle School. As a result of her research and dedication, incoming students have gained the valuable experience of a comprehensive summer reading program.

**G. SUPERINTENDENT'S REPORT – REPORTS/INFORMATION
ITEMS/CORRESPONDENCE**

1. **Enrollment Report**

Exhibit #2

The Enrollment Report as of September 7, 2005 is included for the Board's review. Enrollment stands at 4,562 students, a decrease of 27 students from the September 9, 2004 enrollment that was 4,589.

2. **Attendance Report**

Exhibit #3

The Attendance Report through August 2005 is included for the Board's review.

3. **Suspension Reports**

There are no Suspension Reports at this time.

K. CURRICULUM AND INSTRUCTION

The Superintendent recommends the following:

1. Approval of Pool Parties
2. Approval of Combined Kindergarten Classes
3. Approval of Update to Uniform State Memorandum of Agreement
4. Approval of District Mentoring Plan
5. Approval of Out of-District Placements
6. Approval of Removal from Out-of-District Placement
7. Approval of Math Open-Ended Problem Solving Assessment Committee
8. Approval of Additional New Teacher Orientation Advisor
9. Approval of Student Mentor Program for Hillside School
10. Approval of Revised Science Curriculum

Item 1. Recommendation – Approval of Pool Parties

Board approval is recommended for the following schools to hold their annual fourth grade pool parties.

Countryside – June 16, 2006

Hillside – June 7, 2006

Fleetwood – June 13, 2006

Parkway – June 5, 2006

Larchmont – June 15, 2006

Springville – June 9, 2006

Item 2. Recommendation – Approval of Combined Kindergarten Classes **Exhibit #5**

Board approval is recommended for the schools listed in the attached exhibit to bring in both a.m. and p.m. Kindergarten/Preschool sessions on the dates listed.

Item 3. Recommendation – Approval of Update to Uniform State Memorandum of Agreement **Exhibit #6**

Board approval is recommended to extend the Uniform State Memorandum of Agreement between Education and Law Enforcement officials for the 2005-2006 school year, as per the attached exhibit.

Item 4. Recommendation – Approval of District Mentoring Plan **Exhibit #7**

Approval is requested for approval of the District Mentoring Plan as per the attached exhibit.

Item 5. Recommendation – Approval of Out-of-District Placements Exhibit #8

Board approval is requested for Out-of-District Placements of the following students as per the attached exhibit.

Student #03-6CL

Student #03-177

Student #96-7CL

Item 6. Recommendation - Approval of Removal from Out-of-District Placement Exhibit #9

Board approval is recommended to remove the following student from out-of-district placement as per the attached exhibit.

Student #04-27

Item 7. Recommendation - Approval of Math Open-Ended Problem Solving Assessment Committee

Board approval is requested for a committee to design and score an open-ended problem solving assessment for Math. The committee would consist of eight teachers who convene for a total of 10 hours this fall and winter to design the assessment, design scoring rubrics and score student responses. In addition, one staff member will participate as a co-facilitator. The assessment would be given December 2005 - January 2006 to third grade classes at Larchmont and Parkway as a district pilot as approved by the board in February 2005. Committee members and the co-facilitator would be paid as per MLEA contract.

Item 8. Recommendation - Approval of Additional New Teacher Orientation Advisors

Approval is requested for the following teacher to serve as an advisor for new teachers at the August 24th orientation. She will be paid the contractual rate of \$82.00 per hour.

Sheila Miller-Math

Due to scheduling conflicts the two chairpersons for Math were unavailable on August 24th. ,Dr. Miller stepped in to provide curriculum information to several newly hired staff members.

Item 9. Recommendation – Approval of Student Mentor Program at Hillside School

Hillside School would like to continue to partner with Project T.I.M.E. in a mentor program for at risk students. Project T.I.M.E. was formed by Reverend Terrell Person of Jacob's Chapel in Mount Laurel. Last year Hillside School participated in the pilot program. We would like to continue with the mentoring program to assist students at Hillside School who are experiencing academic and social difficulties. We found that they benefited by having adult mentors work with them on a weekly basis. This program

will continue to involve various community members and organizations and will be funded through project grants, coordinated by Reverend Person.

Item 10. Recommendation – Approval Revised Science Curriculum Exhibit #10

Board approval is requested for Phase I of the Revised Science Curriculum as per the attached exhibit.

RECOMMEND ITEMS 1- 10 BE APPROVED AS LISTED

Motion _____ Second _____

Action Taken _____

L. BUSINESS AND FACILITIES

The Superintendent recommends approval of the following items:

1. Board Reports
2. Budget Transfers
3. Bill Lists
4. Donation to Hartford School
5. Facility Use Requests
6. Transportation Routes

Item 1 - Recommendation : Approval of Secretary's Reports

Exhibit #11

It is recommended that the following financial reports be approved Pursuant to N.J.A.C. 6A:23.11(c)3 that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b):

- (a) Secretary's Report as of July 31 and August 31, 2005.
- (b) Treasurer's Report as of July 31 and August 31, 2005.
- (c) Budget Report as of July 31 and August 31, 2005.

Item 2 - Recommendation : Approval of Budget Transfers

Exhibit #12

It is recommended that budget transfers for 2005-06 be approved, as per the attached exhibit.

Item 3 - Recommendation : Approval of Bill List

Exhibit #13

- (a) It is recommended that the bill list for the month of September 2005 be approved, as per the attached exhibit.
- (b) It is recommended that the Capital Projects 2003 bill list for the month of September 2005 be approved as per the attached exhibit.

Item 4 - Recommendation : Approval of Donation to Hartford School

It is recommended that the Board of Education approve a donation to Hartford School of three new seventeen-inch Hewlett Packard computer monitors from Stomel Services, a local vending business owned by Mount Laurel residents.

Item 5 - Recommendation : Approval of Facility Use Requests

Exhibit #14

It is recommended that the following facility use requests be approved in accordance with Board of Education Policy No. 1330 and Board of Education Regulations for use of the Auditorium. Please see attached exhibit for more information.

- (a) The Bengali Cultural Society would like to request use of the Hartford School cafeteria, gym, kitchen and related areas for its October Festival on October 8 and October 9, 2005, from 10:00 a.m. to 11:30 p.m.

**Item 6 - Recommendation : Approval of the
2005-06 Transportation Routes**

Exhibit #15

It is recommended that the Board of Education approve the 2005-06 transportation routes, as contained in the attached exhibit.

**RECOMMEND THAT ITEMS 1 THROUGH 6 BE APPROVED AS LISTED
ABOVE.**

Motion_____Second_____

Action Taken_____

M. PERSONNEL / NEGOTIATIONS

ACTION ITEMS 1-9

The Superintendent recommends the following:

1. Termination of Employment: Certificated and Non-Certificated
(including Non-Renewals, Termination Lv Repl Contracts, etc.)
2. Appointments: Certificated and Non-Certificated
3. Leaves of Absence: Certificated and Non-Certificated
4. Status Changes and Staff Transfers: Certificated and Non-Certificated
5. Salary Adjustments: Certificated and Non-Certificated
6. Substitutes: Teachers and Support Staff
7. Community Education Program & Extended Day Care Program
8. Practicum Experiences and Student Teachers
9. Clubs/After School, Extracurricular, Intramural and Interscholastic Activities
10. Tuition Reimbursement

Item 1. TERMINATIONS (Resignations, Retirements, Terminations, Non-Renewals)

(a) RETIREMENT: CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Linda Goldkrantz	Masonville Director of Community Ed	03-01-06

Recommendation: It is recommended that the above retirement be accepted as indicated.

(b) RESIGNATION: NON-CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Nancy McClung	Countryside Play Aide	08-07-05	Personal
Theresa Schweppe	Springville Aide to Class	08-19-05	Accepted another position.

Recommendation: It is recommended that the above resignation(s) be accepted as indicated.

(c) RESCISSION OF CONTRACT: NON-CERTIFICATED

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Julie Smith	Countryside Aide to Class	2005-06	Contract issued in error.

Recommendation: It is recommended that the above rescission of contract be accepted as indicated.

Item 2. APPOINTMENTS (Employment, Mentor Assignments, Staff Reappt List)

(a) EMPLOYMENT (RATIFICATION): CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>	<u>Salary or Hourly Rate</u>	<u>Replacement/ Reason</u>
Lauren Stanton	Fleetwood Special Education Teacher	09-01-05 to 06-30-06	Step 1/BA \$42,000.00 Per annum	1/2 new position 1/2 Replacing Crystal Harms
Jennifer Steinhauer	Harrington Interim Leave Replacement Teacher - Language Arts	09-01-05 to 01-31-06	Step 1/BA \$42,000.00 Prorated	Replacing Marissa Phillips

Recommendation: It is recommended the individual(s) listed above be appointed to the position(s) indicated for the 2005-06 school year.

(b) EMPLOYMENT (RATIFICATION): NON-CERTIFICATED

<u>Name</u>	<u>Building & Replacement/ Assignment</u>	<u>Effective Date</u>	<u>Salary or Hourly Rate</u>	<u>Reason</u>
Rita Dolan	Hartford Aide to Class	09-01-05	Step 1 \$10,100.00	Replacing Suzanne Morrow
Marie Drozdz	Hartford Aide to Class	09-01-05	Step 1 \$10,100.00	Replacing Susan Nuhn (Resigned)
Deborah Eck	Hartford Aide to Class	09-01-05	Step 1 \$10,100.00	Replacing Cyretha Gates
Renee Epstein	Springville Aide to Class	09-01-05	Step 1 \$10,100.00	Replacing Jennifer Brooks (Transferred to another position)
Jessica Johanson	Countryside Play Aide	09-01-05	Step 1 \$3,532.00	Vacancy
Matthew Mortimer	Harrington	09-01-05	Step 1	Replacing

	Aide to Class		\$10,100.00	Carla Lutricuso
Linda Smiley	Springville Aide to Class	09-01-05	Step 1 \$10,100.00	Vacancy
Susan Zimmerman	Fleetwood .5 PSD Aide to Class	09-01-05	Step 1 (.5) \$5,050.00	New position

Recommendation: It is recommended that the individual(s) listed above be appointed to the position(s) indicated for the 2005-06 school year.

Item 3. LEAVES OF ABSENCE (Medical, Revised, Return, Personal, Child

Rearing)

(a) REVISED LEAVE(S) OF ABSENCE

<u>Name/ Reason</u>	<u>Building & Assignment</u>	<u>Pay Status</u>	<u>Dates</u>
Christina Dougherty (Extension of Medical Leave)	Hattie Britt	With Pay	09-01-05 to 11-01-05
Beverly Hennegan Medical Leave	Harrington Math	With Pay	09-15-05 to 10-23-05
Family Leave		Without Pay	10-24-05 to 01-16-06
Maternity Leave		Without Pay	01-17-06 to 01-31-06

Recommendation: It is recommended that the above revised medical leave(s) of absence be approved as indicated.

Item 4. STATUS CHANGES and STAFF TRANSFERS

(a) STAFF TRANSFER: CERTIFICATED STAFF

<u>Name</u>	<u>Building(s) & Assignment(s)</u>	<u>Effective Date</u>
Jennifer Brooks	Springville Aide to Class Springville PSD Aide to Class	09-01-05

Recommendation: It is recommended that the above assignment change(s) be approved as indicated.

Item 5. SALARY ADJUSTMENTS

(a) SALARY ADJUSTMENTS DUE TO MOVEMENT ON SALARY GUIDE

<u>Name</u>	<u>From Salary Info</u>	<u>To Salary Info</u>	<u>Effective Date</u>
Virginia Egbert Antinovitch	Step 13/MA \$62,900.00 plus \$700.00 longevity	Step 13/MA15 \$63,750.00 plus \$700.00 longevity	09-01-05
Wendy (Bitman) Cohen	Step 5/BA \$44,250.00	Step 5/MA \$48,150.00	09-01-05
Kathleen Cipollone	Step 13/BA15 \$60,050.00 plus \$700.00 longevity	Step 13/BA30 \$61,050.00 plus \$700.00 longevity	09-01-05
Emily Garcia	Step 3/BA \$43,750.00	Step 3/BA15 \$44,800.00	09-01-05
Elle Hecht	Step 14/MA30 \$76,012.00 plus \$2,000.00 longevity	Step 14/MA45 \$77,012.00 plus \$2,000.00 longevity	09-01-05
Molly Nyikita	Step 4/BA \$44,000.00	Step 4/MA \$47,900.00	09-01-05

(b) SALARY ADJUSTMENTS – CERTIFICATED

<u>Name/ Assignment</u>	<u>From Salary Info</u>	<u>To Salary Info</u>	<u>Effective Date</u>
Trudy Quigley Hartford	Step 12/BA30 \$56,050.00 plus \$500.00 Longevity	Step 12/BA30 \$56,050.00 plus \$700.00 Longevity	09-01-05

Recommendation: It is recommended that the above salary adjustment(s) be approved as indicated.

Item 6. SUBSTITUTE STAFF (Teachers, Aides, Secretaries, Custodians)

(a) SUBSTITUTE TEACHER(S):

Mary Elizabeth Bowers
Kristen Brennen
Jason Caldwell
Emily Kinn
Elizabeth Lavertu

Jennifer Mullen
Martin Paone
Marcus Parvitz
Kandi Tucker

Recommendation: It is recommended that the above individuals be approved as substitute teacher(s) for the 2005-06 school year.

(b) SUBSTITUTE AIDE (S):

Anita Frei
Marie Heppler
Julie Smith

Recommendation: It is recommended that the above individual(s) be approved as substitute aide(s) for the 2005-06 school year.

(c) SUBSTITUTE SECRETARY(S)

Marie Heppler

Recommendation: It is recommended that the above individual(s) be approved as a substitute secretary(s) for the 2005-06 school year.

Item 7. COMMUNITY EDUCATION PROGRAM & EXTENDED DAY CARE PROGRAM

(a) EXTENDED DAY CARE PROGRAM – EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Constance Jiggetts	Substitute EDC Aide	\$8.50/hr

Recommendation: It is recommended that the above individual(s) be approved as an EDC substitute(s) for the 2005-06 school year.

(b) EXTENDED DAY CARE PROGRAM - RESIGNATION

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Dane Rosenfeld (Resigned)	EDC Supervisor	09-01-05

Recommendation: It is recommended that the above individual(s) resignation be accepted.

Item 8. PRACTICUM ASSIGNMENTS and STUDENT TEACHING EXPERIENCES

(a) STUDENT TEACHING EXPERIENCE(S)

<u>College</u>	<u>Student & Area</u>	<u>Semester/Dates</u>	<u>Assignment Info</u>
Rider	Laurie Erb Elementary Ed	01-23-06 to 04-28-06	Marianne Wildeman Springville School Grade 2

Recommendation: It is recommended that the above individual(s) be approved to complete his/her Student Teaching Experience in the Mount Laurel district as indicated.

Item 9. CLUBS/AFTER SCHOOL ACTIVITIES, EXTRACURRICULAR/ADDL ASSIGNMENTS INTRAMURAL and INTERSCHOLASTIC ACTIVITIES

(a) CLUBS / AFTER-SCHOOL ACTIVITIES - 2005-2006

<u>BUILDING/ Activity</u>	<u>Advisor</u>	<u>Stipend</u>
HARTFORD		
Art Club 5	Georgine Bradbury	\$ 510.00 (PTO funded)
Art Club 6	Georgine Bradbury	\$ 510.00 (PTO funded)
Poetry Club	Antonietta Spano	\$ 760.00 (PTO funded)
Jazz Band	Gail Carpenter	\$1,000.00 (PTO funded)
Fitness Club	Daniel Bruce	\$ 510.00 (PTO funded)
Digital Photography	Nick Handley	\$1,000.00 (PTO funded)
Sign Language Club	Neisha Bruce	\$ 760.00 (PTO funded)

Recommendation: It is recommended that the above individual(s) be approved for the activity and stipend as indicated.

RECOMMENDED THAT ITEMS 1 - 9 ABOVE BE APPROVED AS LISTED.

Motion _____ Second _____

Action
Taken _____

Item 10. TUITION REIMBURSEMENT **Exhibit #16**
(Exhibit will be distributed, and Action will be taken at the 9/27/05 agenda)

Board approval is requested for tuition reimbursement for the individuals and the amounts listed on the attached exhibit, in accordance with the MLEA Contract.

Recommendation: It is recommended that tuition reimbursement(s) listed in the attached exhibit be approved.

N. POLICY AND LEGISLATION

The Superintendent recommends approval of the following:

1. Board Bylaw – Second Reading and Final Adoption

Exhibit #17

Item #1. Approval of Board Bylaw – Second Reading and Final Adoption

It is recommended that the following Board Bylaw be approved for a second reading and final adoption, as per the exhibit:

- #9321 – Notice of Board Meetings

RECOMMEND THAT ITEM 1 BE APPROVED AS LISTED.

Motion _____ **Second** _____

Action Taken _____

O. ADDITIONAL REMARKS FROM THE PUBLIC

P. OLD BUSINESS

Q. NEW BUSINESS

R. EXECUTIVE SESSION

S. RETURN TO PUBLIC SESSION

T. ADJOURNMENT

**MOUNT LAUREL BOARD OF EDUCATION
REGULAR PUBLIC MEETING**

ADDENDUM

SEPTEMBER 20, 2005

M. PERSONNEL

Item 1.TERMINATIONS (Resignations, Retirements, Terminations, Non-Renewals)

(c) RETIREMENT: CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Dr. Harvey Rouse	Hartford School Supervisor	12-01-05

Recommendation: It is recommended that the above retirement be accepted as indicated.

Motion _____ Second _____

Action Taken _____