

Third and Fourth Grade Bibliography

- * For each source listed, begin first line at margin and indent each line that follows.
- * Follow punctuation of the examples exactly.
- * If you cannot find some information, such as author or place of publication, just leave it out.
- * Arrange all sources in one list, alphabetically by first word, which will generally be either the author's last name or the first important word of the title.

Book with one author:

1. Author, last name first.
2. Title of book. (underlined)
3. City of publication:
4. Publisher, date of publication.

Gibbons, Gail. Caves and Caverns. New York: Harcourt Brace, 1993.

Book with two authors:

1. Authors, in order they are listed on the title page. (last name, first name and first name last name)
2. Title of book. (underlined)
3. City of publication:
4. Publisher, date of publication.

Ride, Sally and Tom O'Shaughnessy. The Third Planet. New York: Crown Publishers, 1994.

Encyclopedia:

1. Author of article (if available).
2. "Title of article."
3. Title of encyclopedia. (underlined)
4. Date of edition,
5. Page number (no abbreviation i.e., p.)

Bigg, Michael A. "Whale." World Book Encyclopedia. 1992, 2-4.

Encyclopedia online:

1. Author of article (if available).
2. "Title of article."
3. Title of encyclopedia. (underlined)
4. Date of edition.

Fehrenbacher, Don E. "Lincoln, Abraham." Grolier Online. 1994.

Encyclopedia online No author:

"New Jersey." Compton's Encyclopedia Online. 1992.

Article in an online periodical (magazines, newspapers):

1. Author (if available).
2. "Title of article."
3. Periodical title (underlined) date: page.

Bonar, Samantha. "Forecast: Hot and Hotter!" B-2-1 Contact June 1996: 8-10.

Fifth Through Eighth Grade Bibliography

- * For each source listed, begin first line at margin and indent each line that follows.
- * Follow punctuation of the examples exactly.
- * If you cannot find some information, such as author or place of publication, just leave it out.
- * Arrange all sources in one list, alphabetically by first word, which will generally be either the author's last name or the first important word of the title.

Book with one author:

1. Author, last name first.
2. Title of book. (underlined)
3. City of publication:
4. Publisher, date of publication.

Gibbons, Gail. Caves and Caverns. New York: Harcourt Brace, 1993.

Book with two authors:

1. Authors, in order they are listed on the title page. (last name, first name and first name last name)
2. Title of book. (underlined)
3. City of publication:
4. Publisher, date of publication.

Ride, Sally and Tom O'Shaughnessy. The Third Planet. New York: Crown Publishers, 1994.

Book with three authors:

1. Authors, in order they are listed on the title page. (last name, first name and first name last name)
2. Title of book. (underlined)
3. City of publication:
4. Publisher, date of publication.

Exline, Christopher, James W. Hulse and Jennifer Moore. Massachusetts. Boston: Little, Brown, 1996.

Book with four authors or more:

1. First author listed (last name, first)
2. Use et al instead of remaining authors.
3. Title of book. (underlined)
4. City of publication:
5. Publisher, date of publication.

□

Bridewater, Peter, et al. United States in Review. Milwaukee: Gareth Stevens, 2000.

Book with editor, no author:

1. Editor, last name first with ed. after the comma.
2. Title of book. (underlined)
3. City of publication:
4. Publisher, date of publication.

Antony, Louise, ed. A Mind of One's Own. Boulder: Westview, 2000.

Multi-volume sets:

1. Author or editor.
2. Title of set.
3. Total number of volumes.
4. City of publication:
5. Publisher, date of publication.

Jaffe, Jerome H., ed. Encyclopedia of Drugs and Alcohol. 4 vols. New York: Macmillan, 1995.

Encyclopedia:

1. Author of article (if available).
2. "Title of article."
3. Title of encyclopedia. (underlined)
4. Date of edition,
5. Page number (no abbreviation i.e., p.)

Bigg, Michael A. □ "Whale." □ World Book Encyclopedia. 1992, 2-4.

Encyclopedia online:

1. Author of article (if available).
2. "Title of article."
3. Title of encyclopedia. (underlined)
4. Name of publisher, date of edition.
5. Date you visited. (day month year)

Fehrenbacher, Don E. "Lincoln, Abraham." Grolier Multimedia Encyclopedia. Grolier Online, 2001. 10 September 2003.

Encyclopedia online with no author:

"New Jersey." Compton's Encyclopedia. Compton's Online, 1992. 22 August 1999.

Article in a print periodical:

1. Author of article (first name, last).
2. "Title of article" (in quotation marks).
3. Title of periodical (underlined)
4. Copyright date (day-if given month year):

Newman, Cathy. "North Carolina's Piedmont." National Geographic Jan.1995: 54-57.

No author:

"Winners & Losers." Time 13 May 2001: 32.

Article in EBSCO or InfoTrac:

1. Author (if available).
2. "Title of article."
3. Periodical title(underlined) date: page.
4. Name of database. (underlined)
5. Publisher of database (if available).
6. Date of visit
7. <http address>. (enclosed in angle brackets)

Peterson, Robert W. "Teddy Roosevelt: The Conservation President." Boys' Life April 1994: 28. EBSCO. EBSCO Publishing. <12 November 2000>

Article in EBSCO or InfoTrac with no author:

"Teddy Roosevelt: The Conservation President." Boys' Life April 1994: 28. InfoTrac.
Gale Publishing. <12 November 2000>

Newspaper article:

1. Author of article (last name, first).
2. "Article title" (in quotation marks).
3. Title of newspaper (underlined) (day month year):
4. Section pages used.

Tomlinson, Kerry. "Revolution in America." Milwaukee Journal/Sentinel 7 Nov. 1999:
A1.

Newspaper article with no author:

"Across the USA: News from Every State." USA TODAY 15 Mar. 2001: D32.

World Wide Web:

1. Author of website (last name, first).
2. "Article title" (in quotation marks).
3. Title of complete work. (underlined)
4. Date accessed (day month year)
5. <Internet address/URL>

Crown, Patricia. "The Thirteen Colonies." American History. 7 Sept. 2002
<<http://www.rutgers.edu/his>>

World Wide Web with no author:

1. "Begin with article title in quotation marks."
2. Title of complete work. (underlined)
3. Date accessed (day month year)
4. <Internet address/URL>

"Virginia." American History. 7 Aug. 2001
<<http://www.win.tue.nl/win/discovery/indes.html>>

Interview:

1. Name of person being interviewed or person giving the lecture.
2. Person or telephone interview.
3. Date of interview (day month year).

Levenhagen, Fred. Personal Interview. 11 Oct. 2000.

☐ Filmstrips, Videocassettes, Slides, Television:

1. Title.
2. Medium (Film, Filmstrip, Slides, Television, Videocassette, etc.
3. Publisher,
4. Copyright date.

The American Colonies: A Two-Part Set. Videocassette. Thomas S. Klise, 1994.

Pamphlet or brochure:

1. Title of pamphlet or brochure (underlined).
2. City where published or n.p. (not published),
3. Copyright date or n.p. (not published).☐

Example A:

Pennsylvania. Philadelphia, 2001.

Example B:

New Jersey. n.p., n.p.

Government publications:

1. Name of government.
2. Name of agency #1. Name of agency #2.
3. Title.
4. Number of Congress, session of Congress.
5. Name of publication.
6. Place of publication: Publisher, date of publication.

United States. Cong. House. Committee on Un-American Activities. Subversive Involvement in Disruption of 1968 Democratic Party National Convention. Hearing before the Committee on Un-American Activities. 90th Cong., 1st session. Washington: GPO, 1968.

E-mail:

1. Sender (last name, first).
2. "Subject line of e-mail" (in quotation marks).
3. E-mail to Receiver's name-first name first.
4. (Receiver's e-mail address in parentheses).
5. Date sent (day month year).

Bush, George W. "Online Technology." E-mail to Russ Feingold□
(Feingold@legis.state.wi.us). 7 Jun. 2001.