

Policy

EMPLOYMENT CONTRACT – TEACHING STAFF AND SUPPORT STAFF

In accordance with law, and for the mutual protection of the district and the employee, the Mount Laurel Township School District Board of Education requires that every staff member employed by the district annually sign an employment contract for a term of not more than one year.

Each employment contract shall include:

- A. The term for which employment is contracted, including beginning and ending dates;
- B. The kind and grade of certificate held (if required for the position) by the employee and the date upon which the certificate will expire, if any;
- C. The salary at which the person is employed;
- D. The intervals at which salary shall be paid;
- E. A provision for termination of contract on notice duly given by its parties of 60 days for teachers and administrators and 30 days for support staff;
- F. Such other matters as may be necessary to a full and complete understanding of the contract.

Should an employee be offered in error a contract for a salary which differs from that approved by the Board, the salary approved by the board shall be the salary paid.

Adopted: October 12, 1977
Revised: October 28, 1997, May 24, 2005
NJSBA Review/Update: July 2013
Readopted: January 28, 2014

Key Words

Contract, Employment Contract

Legal References: N.J.S.A. 18A:27-4 et seq. Employment and contracts
See particularly
N.J.S.A. 18A:27-6 Contents of contract

Possible

Cross References: *2131 Chief school administrator
*4111 Recruitment, hiring and selection
*4111.1/4211.1 Nondiscrimination/affirmative action
*4112.2 Certification
*4112.6/4212.6 Personnel records
*4112.8/4212.8 Nepotism
*4121 Substitute teachers
*4111 Recruitment, hiring and selection
*4222 Noninstructional aides
*5120 Assessment of individual needs
*6010 Goals and objectives

*Indicates policy is included in the Critical Policy Reference Manual.