

Policy

PARENT/TEACHER CONFERENCES

The Mount Laurel Township School District Board of Education believes that parent-teacher conferences promote student achievement by enabling parents and teachers to share information relevant for the ongoing evaluation and improvement of the pupil's educational program.

The information exchanged in parent-teacher conferences is an essential part of the instructional program and an integral part of a teacher's professional responsibility. Accordingly, all teachers are required to attend the parent conferences scheduled for the children assigned to them. A teacher's failure to observe this policy may be cause for discipline.

Teachers shall make every effort to create a non-adversarial environment in the parent/teacher conference, uniting all participants in a common interest focused on educational well-being of the pupil. A parent/guardian may invite additional persons to the conference who have relevant information and/or insights that may assist the parent/guardian and the teacher.

The parent/guardian at their discretion may be represented by legal counsel. The parent/guardian should notify the school principal of the intention to bring legal counsel to a parent-teacher conference no later than ten days in advance of the conference. The chief school administrator may secure legal representation as she/he deems advisable. Failure to provide advance notice may result in a rescheduled parent-teacher conference at a future mutually agreeable time and date.

Participants may take notes, audio or video record the conference. All audio or video recording shall be with the consent of the participants. No recording will be permitted when the pupil, parent/guardian or the teacher fail to provide consent.

The chief school administrator is directed to schedule parent-teacher conferences at times that will permit the maximum attendance of parents, including working parents; to encourage the participation of parents; and to provide in-service training to teachers to assist them in making most effective use of the conference.

Adopted: April 28, 1998
Revised: May 24, 2005
NJSBA Review/Update: June 2013
Readopted: January 28, 2014

Key Words

Parents/Guardians, Reporting to Parents/Guardians, Role of Parents/Guardians, Parent Conference, Parent/Teacher Conference

Legal References: <u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
<u>N.J.S.A.</u> 18A:27-4	Authority of the board to make rules governing employment of teachers
<u>N.J.S.A.</u> 18A:35-4.9	Pupil promotion and remediation; policies and procedures
<u>N.J.A.C.</u> 6A:8-4.3	Accountability
<u>N.J.A.C.</u> 6A:8-4.5	Public reporting
<u>N.J.A.C.</u> 6A:14-1.1 <u>et seq.</u>	Special Education
<u>See particularly:</u> <u>N.J.A.C.</u> 6A:14-1.1, -2.3,	

PARENT/TEACHER CONFERENCES (continued)

-2.4, -2.5, -2.6, -3.5, -7.9
N.J.A.C. 6A:15-1.1 et seq. Bilingual Education
 See particularly:
N.J.A.C. 6A:15-1.13, -1.15
N.J.A.C. 6A:16-1.4 District policies and procedures
No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Possible

Cross References:

*1000/1010	Concepts and roles in community relations; goals and objectives
*1120	Board of education meetings
*1250	Visitors
*2224	Nondiscrimination/affirmative action
*5020	Role of parents/guardians
*5113	Absences and excuses
*5114	Suspension and expulsion
*5120	Assessment of individual needs
*5124	Reporting to parents/guardians
*5125	Pupil records
*5126	Awards for achievement
*5131	Conduct/discipline
*5131.1	Harassment, intimidation and bullying
*5131.6	Drugs, alcohol, tobacco (substance abuse)
*5141	Health
*5142	Pupil safety
*5145.12	Search and seizure
*5200	Nonpublic school pupils
*6010	Goals and objectives
*6142.2	English as a second language; bilingual/bicultural
*6164.2	Guidance services
*6164.4	Child study team
*6171.1	Remedial instruction
*6171.3	At-risk and Title 1
*6171.4	Special education
*6173	Home instruction
6178	Early childhood education/preschool

*Indicates policy is included in the Critical Policy Reference Manual.