

**Exhibit to Policy 6145.1/6145.2  
July 28, 2015**

**MOUNT LAUREL TOWNSHIP SCHOOLS  
INTERSCHOLASTIC COACHING GUIDELINES**

<p><b>TRYOUTS</b></p>	<p>1. Coaches may not permit students to try out unless they have submitted signed permission slips and completed physical forms to the school nurse. Coaches will maintain permission slips.</p>
	<p>2. Coaches may not permit any student who has earned an F on their report card from the previous marking period to participate in tryouts. Guidance will provide a D/F list to all coaches by September 1.</p>
	<p>3. Coaches should organize tryouts so that all students have an equal opportunity to demonstrate skill level.</p>
	<p>4. Coaches will set criteria and evaluate students accurately. A copy of the rubric will be provided to the building principal.</p>
	<p>5. Final determination of student roster is the sole discretion of the coaching staff.</p>
<p><b>SUPERVISION</b></p>	<p>6. Coaches will document attendance before all practices and games.</p>
	<p>7. ALL coaches will be present in the locker rooms shortly after the last period of the day (by 2:20 p.m.). <b>Both seventh and eighth grade locker rooms require coach supervision.</b> <i>(Do not assume that a physical education teacher will be on hand to supervise.)</i> Coaching staff will not be assigned an afternoon duty during designated coaching season.</p>
<p><b>TRANSPORTATION SUPERVISION</b></p>	<p>8. Coaches will be present at all practices and games. <i>(Circumstances where a coach cannot be present must be addressed with the principal 24 hours in advance).</i></p>
	<p>9. All coaches will be present on the bus to and from activities. <i>(Special circumstances where a coach cannot take the bus must be addressed with the Principal 24 hours in advance).</i></p>
	<p>10. On return from away contests or after home contests or practices, coaches will actively supervise students until their buses have picked them up, or a parent/guardian has arrived.</p>
	<p>11. Coaches will require that all students ride the bus to and from the activity. <i>(Students wishing to return home with parent/guardian must have note signed by the parent/guardian and should be submitted to the coach in advance).</i></p>

	12. Coaches will check out equipment and uniforms using a log at the beginning of the season.
	13. Coaches will maintain a record of equipment and uniforms distributed to students
	14. Coaches will collect uniforms and equipment at the end of the season, and return to the Athletic Manager within 10 school days.
	15. Coaches will require students to launder or clean uniforms before returning to the coach or Athletic Manager.
	16. Coaches should report problems with uniforms or equipment to the Athletic Manager.
<b>MEDICAL EMERGENCIES</b>	17. Coaches must report any injury to a member of the team sustained during practice, games, etc. to the school nurse by the next school day. ( <i>Use the required form supplied by the school nurse for this purpose</i> )
	18. A coach or assistant coach will accompany a student who sustains an injury deemed serious enough to contact emergency personnel to the hospital until the parent/guardian arrives on the scene. Contact parent/guardian if not at the event, also must notify Athletic Manager, and Principal. In the event that a coach is not available to ride in the emergency vehicle, the student will ride with emergency personnel.
	19. <b>ALL</b> coaches must be <b>CPR/AED and Concussion certified</b> prior to the beginning of the season. All coaches, athletic volunteers will be advised by athletic director/ head coach as to location of <b>AED's</b> .
	20. Students must be present at school for at least a half – day to participate in an athletic game or practice. The student is not permitted to participate in an athletic game or practice if the student was medically / parentally excused from physical education class due to illness or injury.
	21. Coaches should provide addresses and direction to game sites for student and parent reference.

*\* NOTE: Acceptance of the position of coach or assistant coach for any interscholastic sport carries the responsibility for performing the duties as outlined in these guidelines. Coaches who do not perform to these expectations are subject to removal from position. The Principal and/or Athletic Manager may request review of coach's file or records at any time during the course of the season.*