

INCAPACITY OF ASSISTANT SUPERINENDENT FOR BUSINESS/BOARD SECRETARY

The Board of Education will appoint, by the affirmative votes of a majority of the members of the full Board, and fix the compensation of an Acting Assistant Superintendent for Business/Board secretary to serve when the Assistant Superintendent for Business/Board Secretary is so incapacitated as to render him or her unable to perform the duties of the office of assistant Superintendent for Business/Board Secretary.

The Assistant Superintendent for Business/Board Secretary will be deemed to be incapacitated when:

1. The Assistant Superintendent for Business/Board Secretary is absent on disability leave of a projected duration of 3 or more weeks, or
2. The Assistant Superintendent for Business/Board Secretary is certified incapacitated by a physician in accordance with Board Policy No. 3161, or
3. The Assistant Superintendent for Business/Board Secretary has been suspended with pay, or
4. The Assistant Superintendent for Business/Board Secretary has been suspended without pay pending the resolution of tenure charges.

The Acting Assistant Superintendent for Business/Board Secretary shall discharge the duties of the office until the Assistant Superintendent for Business/Board Secretary returns, resigns, or is removed from the position. The acts of the Acting Assistant Superintendent for Business/Board Secretary shall be legal and binding as if done by the Assistant Superintendent for Business/Board Secretary. The Acting Assistant Superintendent for Business/Board Secretary shall not acquire tenure in the position of Assistant Superintendent for Business/Board Secretary.

N.J.S.A. 18A:16-1.1; 18A:17-5

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