

EMPLOYMENT CONTRACT—TEACHING STAFF MEMBERS

In accordance with law, and for the mutual protection of the district and the employee, the Board of Education requires that every tenured teaching staff member employed by the district annually sign an employment contract for a term of not more than one year.

Each employment contract shall include:

- a. the term for which employment is contracted, including beginning and ending dates
- b. the kind and grade of certificate held by the employee and the date upon which the certificate will expire, if any
- c. the salary at which the person is employed
- d. the intervals at which salary shall be paid
- e. a provision for termination of contract on notice duly given by its parties of 60 days for teachers and administrators
- f. such other matters as may be necessary to a full and complete understanding of the contract

Should an employee be offered in error a contract for a salary which differs from that approved by the Board, the salary approved by the Board shall be the salary paid.

Reference: 18A:27-4 et seq

**Date:** Adopted: 10/12/77

**Date:** Revised: 10/28/97

Second Reading and Final Adoption – May 24, 2005

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